



BONJOUR



French

Digital Syllabus

BIENVENUE



View this
Digital Syllabus
in **Present Mode.**

Map to the Syllabus



Click the boxes below
to go the listed slide.

Expectations
(Virtual & In
Person)

**Teacher
Contact
Info**

**Grading
Policies**

Click the
home button
on each page
to return here
to the map.

**Attendance
Policies**

**Success in
Class**

**Structure of
Class &
Supply List**



Expectations (Virtual & In person)



Google Meet Expectations



MICROPHONE



When you enter the virtual meeting, **mute yourself** (if you aren't already). Your teacher will tell you when to unmute when it's your turn to speak.



SOUND



If you can, wear **headphones** so you can hear better. Turn on the **captions** if you are having trouble hearing the speaker.



QUESTIONS



When you have a burning question, type it in the **chat box** OR use the **"raise hand" button** for the teacher to tell you when to unmute so that you can ask your question.



CONTRIBUTIONS



When you have something to contribute to the discussion, type it in the **chat box** OR use the **"raise hand" button** for the teacher to tell you when to unmute so you can speak.



CAMERA



Make sure your **camera** is **turned on** and that the lighting is good so everyone in the group can see you. Look into the camera when you are talking.



ETIQUETTE



Always be **polite and respectful**, pay **attention** to the speaker, and use the digital platform and its features appropriately.

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H.U.S.D. EdTech Team

**Expectations
continued on
next slide**



1. THE GOLDEN RULE: RESPECT

Contribute positively to the class, using appropriate language (profanity is unacceptable). Keep your workspace and the classroom tidy when attending in person classes.

Respect people's feelings. Even if it does not mean anything to you, it could mean everything to them.

**Expectations
continued on
next slide**



2. BE PUNCTUAL:

Be in your assigned seat with class materials (paper, notebook, pen/pencil, & textbook) ready and waiting for instruction when the bell rings. If participating virtually, show up to Google Meets on time, ready to take notes in a way that works for you.

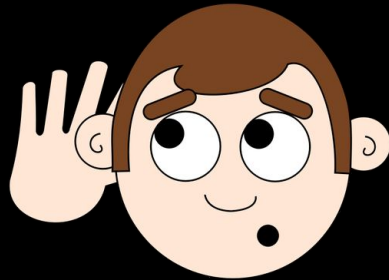


**Expectations
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3. BE AN ACTIVE LISTENER:

When someone else is speaking, pay attention to what they are saying so that you may contribute when they are finished. If participating virtually, have your microphone muted until it is your turn to speak.



**Expectations
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4. ACTIVELY PARTICIPATE IN CLASS ACTIVITIES:

Come to class ready to give your best effort! If you are able to participate during our live virtual class sessions, please do so regularly--interacting and speaking with others will help you to be successful in learning French and allow you to get answers to your questions in a timely manner!

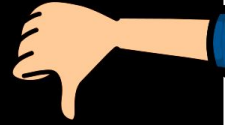


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Expectations (Virtual & In person)



Cheating/Plagiarism



Cheating in any form will not be tolerated. Any student that is found to have copied work (e.g. homework, answers on a test or quiz) from another student/source (includes use of Google translate or any other online translator) or any student who willingly shares his answers with another on individually assigned work or a test/quiz will be considered to have cheated and will receive a score of 0 points for that particular assignment or test/quiz. The student's parent/guardian will also be notified of the incident and the student will be referred to administration.

**Expectations
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Expectations (Virtual & In person)



Diversity Statement: All individuals have a right to an educational environment free from bias, prejudice and bigotry. As members of the Casteel High School educational community, students are expected to refrain from participating in acts of harassment that are designed to demean another student's race, gender, ethnicity, religious preference, disability or sexual orientation.



**Expectations
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Expectations (Virtual & In person)



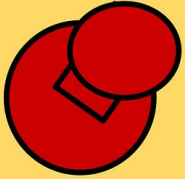
Appropriate use of technology – board policy IJNDC-R:

The Governing Board intends that technological resources provided by the District be used in a safe responsible and proper manner in support of the instructional program and for the advancement of student learning. It is the policy of the Chandler Unified School District to maintain an environment that promotes ethical and responsible conduct in all electronic resource activities by staff and students. The District reserves the right to monitor use of the District's systems for improper use without warning or prior consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the District at any time. Inappropriate use may result in disciplinary action and/or legal action in accordance with the law and Board policy. Please visit the student handbook at <https://www.cusd80.com/handbooks> for further details about appropriate use of technology use.



**Expectations
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Expectations (Virtual & In person)



Remember!

Per school policy, no food or drinks in the classroom without permission.

(Water bottles are okay.)



Failure to adhere to these expectations will result in the following consequences (depending on severity and/or frequency of the offense): a verbal warning, a call home, or a written referral to administration.

How to Contact Your Teacher



Contact Information

Email: irvinemcnamara.bonnie@cusd80.com

Google Voice #: (480)

Office Hours: 2:15-3:00 pm, Monday -Friday or
by appointment

Text me on Remind!

Text the password for your class to: **81010**.

You must type the @ symbol.

Reply with your first & last name.

-----Passwords-----

French 1 – @macfrench1

French 2 – @macfrench2

French 3/4/5 - @machonors3



During School Hours

Send me an email that contains your name, class period, & other pertinent information like the assignment name or screenshots of the tech problem.

After School Hours

The best way to receive a quick response is to text me on Remind. You can send an email, but I may not see it until the next day.

Signed Off for the Night

If you message me after 9pm, I will be signed off for the night & will not respond until the morning.

Grading Policies & Procedures



How is my grade calculated?

- ✓ 90% to 100% of total points = A
- ✓ 80% to 89% of total points = B
- ✓ 70% to 79% of total points = C
- ✓ 60% to 69% of total points = D
- ✓ Below 60% of total points = F

Any grade with a .5% or higher will be rounded to next whole percent if it affects letter grade. (Ex: 89.5% rounds to 90%.)



Grade Calculation

- Quarter 1 – 40%
- Quarter 2 – 40%
- Final Exam – 20%

****NOTE: Grades are updated within 24-48 of assignment due date on Infinite Campus and both students and parents should set up an account ASAP and check it frequently. (Instructions for setting up an account can be found at:***

An assignment turned in past due date will receive a 10% reduction of possible points for each day past due date.

**Grading
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Grading Policies & Procedures



Make-up Policy

Refer to the student handbook for specific school rules on making up work missed due to absences. The total responsibility for acquiring and completing make-up work lies with you. You can check the class website for missed work

Assignment given before an absence:

When a student knows in advance of an absence due to personal or to a school-related activity, it is his/her obligation to report it ahead of time to the instructor and make arrangements for the work to be completed. **Any assignment already assigned before an absence is due upon return.**

Attendance Policies



Virtual Attendance Statement:

Attendance is based on engagement. If a student is not present for synchronous instruction and does not complete the asynchronous/alternative assignment for the daily class meeting, then the student is considered absent. Teachers will contact attendance clerks once a student is determined to be absent.

Reminder:

Per school policy, when you reach 10 absences (excused or unexcused), you may be dropped from a class.

Tardy Policy (In Person):

Tardies are marked in Infinite Campus and will receive the consequences as per the Casteel Student Handbook. Please do your best to be on time as it makes your learning more seamless.



How to Succeed in Class



For Parents

- Encourage your student to ask me when they have a question
- Encourage your student to inform me when they feel confused or are struggling
- Ask your student daily questions about what we are learning or doing in class
- Help your student to review & study vocabulary words or terminology
- Check Infinite Campus & Google Classroom weekly for up-to-date grades & feedback
- Sign-up for Remind to receive texts about upcoming due dates & important info
- Help your student to set up a study schedule and a place that is free of distractions for doing work
- Contact me if you have any questions

You Can Do It!



For Students

- Ask me when you have a question
- Inform me know when you feel confused or are struggling
- Write down questions that you have while completing your classwork
- Start reviewing & studying vocabulary words or terminology way before assessments
- Check Infinite Campus weekly for your grades
- Check online daily for your current work
- Finish all your work on time & check the directions again before submitting
- Sign-up for Remind to receive texts about upcoming due dates & important info
- Proofread your work for complete sentences, spelling, grammar, punctuation, & capitalization
- Contact me if you have any questions

Structure of Class & Supplies Needed



Supplies for Home

- ✓ Laptop/Computer with camera and microphone
- ✓ Internet Connection
- ✓ Paper & writing utensil to take notes or a way to digitally record notes

Supplies for Class

- ✓ Paper & writing utensil to take notes or a way to digitally record notes
- ✓ Dry erase marker & eraser
- ✓ Highlighter recommended
- ✓ 3-ring binder to organize notes or a way to organize them digitally

Virtual Learning

Students will be responsible for checking Google Classroom daily to see what work they need to complete and when their class is meeting for synchronous (live, virtual) learning. When students are not participating with synchronous learning, they will be responsible for virtual learning through asynchronous (done at your own pace) lessons in Google Classroom. Students will be expected to complete all work by the due date (normally 48 hours). Their class will have 2 or 3 class sessions per week (either synchronous or asynchronous or a combination of both), depending on the block schedule for that week.

In Class Learning

Students will report to class two/three times a week depending on the block schedule for that week. While in class, students will participate in class activities & get targeted remediation from me.

Students will sometimes complete work in Google Classroom while in class. Students must wear a face mask while in class until further notice, as it won't be possible to socially distance. due to class sizes



Bienvenue

Welcome to virtual class!

<i>Virtual Learning Schedule</i>	<i>Period 1/2</i>	<i>Period 3/4</i>	<i>Period 5/6</i>
<i>Warm Up</i>	<i>7:35 - 7:45 a.m.</i>	<i>9:37 - 9:47 a.m.</i>	<i>12:27 - 12:37 p.m.</i>
<i>Asynchronous Lesson (video)</i>	<i>7:45 - 8:10 a.m..</i>	<i>9:47 - 10:12 a.m</i>	<i>12:37 - 1:02 p.m.</i>
<i>Lesson Activity (independent work)</i>	<i>8:10 - 8:45 a.m.</i>	<i>10:12 - 10:47 a.m.</i>	<i>1:02 - 1:37 p.m.</i>
<i>Synchronous Lesson (Google Meet)</i>	<i>8:45 - 9:15 a.m.</i>	<i>10:47 - 11:17 a.m</i>	<i>1:37 - 2:07 p.m.</i>
<i>Office Hours</i>	<i>9:15 - 9:32 a.m.</i>	<i>11:17 - 11:52 a.m.</i>	<i>2:07 - 2:25 p.m</i>

Terms

- **Warm up:** Students will answer a question or do a quick activity in Google Classroom
- **Asynchronous Lesson:** Students watch a pre-recorded lesson from Madame Mac explaining a new concept and showing how to successfully complete the lesson activity.
- **Synchronous Lesson:** Students will join a Google Meet for student-to-student interaction, such as class discussions or review of the lesson
- **Office Hours:** Students can stay on the Google Meet for tutoring, additional help, or for asking questions



GOOGLE MEET EXPECTATIONS



BE ON TIME

Wake up early
Log on a few minutes before class



BE IN A QUIET PLACE

Find a quiet place
Check your surroundings



BE PREPARED

Computer is charged
Camera is on
Use headphones if you have them



PRESENTATION

Wear appropriate clothing
Sit up straight
Be in Camera view



MUTE YOURSELF

Mute yourself when your teacher or another student is talking



PARTICIPATION

Be focused
Be attentive
Be an active participant



CHAT RESPONSIBLY

Raise your hand to speak
Type your question in the chat box



COMMUNICATION

Speak clearly
Look up when speaking
Stay on topic
(no side conversation)



BE RESPECTFUL

R-E-S-P-E-C-T
Be kind
Be considerate



Attendance/Grades:

- Students marked “present” when they attend Google Meet and/or do classwork (48 hrs from class date/time. If neither is done, recorded as “absent”)
- Average of 2-3 graded assignments per week (MUST be turned in according to directions!)

